



Job Description



Programme Leader
– Marine Renewable Energy and
the Environment (MaREE)

(Senior Research Fellow)

Job Title	MaREE Programme Leader (Senior Research Fellow)
Department	Environmental Research Institute (ERI), UHI North Highland College
Responsible To	Director of ERI / Deputy
Responsible For	Overall management of MaREE programme Development of personal and organisational research portfolio Contribution to wider organisational development through education, commercial and ambassadorial activities
Salary Range	£ 36,241 – 44,830
Duration	3 years
Location	Environmental Research Institute, North Highland College, UHI Millennium Institute, Thurso, Scotland
Closing Date for Receipt of Applications	31 March 2010

Key Duties & Responsibilities

Management and leadership

- To lead and manage the whole life-cycle of the MaREE programme to ensure completion to deadlines and within budget.
- With the support of the programme co-ordinator, provide effective monitoring and reporting to relevant programme boards and committees
- To lead and co-ordinate liaison between the project partners and with external organisations.
- To play a key role in the recruitment of MaREE staff and students toward building a strong and cohesive operational unit
- To contribute to the management, motivation and development of a team consisting of staff with a diverse mix of skills, roles and responsibilities.
- To devise and agree project plans and monitor progress in order to ensure timeliness of delivery.
- To support the Director of the ERI and Principal of NHC in development, implementation and delivery of operational strategy.
- On occasion, to deputise for the Director of the ERI.
- Where required, to take an active part in 'University' committees, task groups, and to provide representation at external meetings and conferences.

Research

- To generate scientific outputs of originality and scientific insight that establishes international reputation.
- To contribute to income generation through grant funding
- To make an effective and innovative contribution to the development of multi- and inter-disciplinary environmental research within the ERI and other UHI centres.
- To develop an effective and responsive network of academic and research organisations and where applicable commercial, stakeholder, SME or public services organisations.
- To provide effective and expert supervision and / or support of research students and / or staff.

Education

- To contribute to the curriculum development and teaching / training provision of the ERI within the context of the UHI.

General

- To contribute to the income generation of the ERI through grant capture and / or commercial activity and / or knowledge exchange activity.
- To take on an ambassadorial role using available opportunities
- To promote and contribute to Public Engagement activities.
- Such other duties temporarily or on a continuing basis, as may reasonably be required, commensurate with your grade.